



WORLD PARLIAMENTARY FORUM ON SUSTAINABLE DEVELOPMENT



6-7 September 2017

BALI NUSA DUA CONVENTION CENTRE (BNDCC), BALI - INDONESIA

GENERAL INFORMATION

1. MEETING DATES AND VENUE

World Parliamentary Forum on Sustainable Development will be held on 6-7 September 2017 at **Bali Nusa Dua Convention Centre (BNDCC)**, Bali, Indonesia. The Opening Ceremony of the conference will be held on Wednesday, 6 September 2017.

Further information on the conference please consult our website <http://ksap.dpr.go.id/pfsd2017>

2. PARTICIPANTS AND REGISTRATION

2.1 Participants

There are two delegate categories for participants in the Conference:
Member Parliament and **Observer**.

- **Member Parliament** includes current legislators representing each country. Each country shall consist one parliamentary Delegation. Delegates from the invited parliament are maximum up to 4 parliamentarians.
- **Observer** includes representatives of international organizations, educational institutions or government departments, agencies, institutions or individuals interested in Sustainable Development Goals activities. We invite up to 2 delegates of each observer.

2.2 Registration

Registration form is available at the conference website and shall be filled in by each Delegation. All participants are kindly requested to send their list of delegates, photograph of passport size, copy passports and their flights details no more later than **22 August 2017** by email to pfsd2017@dpr.go.id.

3. ACCOMMODATION

Participants are responsible for their own accommodation. The following hotels are preferred and recommended accommodation located nearby the venue :



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1. Melia Hotel Nusa Dua

Kawasan Wisata ITDC Lot 1, Nusa Dua Bali

Phone number : (+62) 361 771510

Email : reservation.meliabali@melia.com

Website : www.melia.com

Room Rate

Melia Guest Room : IDR 1.700.000/night

Premium Room : IDR 1.850.000/night

Junior Suite : IDR 2.350.000/night

2. Nusa Dua Beach Hotel & Resorts

Kawasan Pariwisata Nusa Dua, BTDC Lot N-4, Bali, Indonesia

Phone number : +62361 771210

Email : sales@nusaduahotel.com

Website : <http://balinusaduahotel.com/>

Room Rate

Deluxe Room : IDR 1.700.000/night

Premier Room : IDR 1.900.000/night

Palace Club Room : IDR 2.700.000/night

3. Grand Whiz Hotel Nusa Dua

Kawasan Pariwisata Nusa Dua Blok T, Nusa Dua Bali

Phone number : +62361 849 8020

Email : reservation.nusadua@grandwhiz.com

Website : www.grandwhiz.com/nusadua/

Room Rate

Superior : IDR 935.000/night

Deluxe Room : IDR 1.045.000/night

Premiere Room : IDR 1.375.000/night

Junior Suite : IDR 1.650.000/night

4. Ritz Carlton, Nusa Dua

Kawasan Pariwisata Nusa Dua, Nusa Dua Bali

Phone number : +62361 849 8988

Email : made.saryani@ritzcarlton.com

Website : <http://www.ritzcarlton.com/en/hotels/indonesia/bali>

Room Rate

Sawangan Junior Suite Room: IDR 3.500.000/night



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5. Courtyard by Marriott, Nusa Dua

Kawasan Pariwisata Nusa Dua, Lot SW1, Nusa Dua Bali

Phone number : +62361 3003888

Email : santy.kusuma@courtyard.com

Website : www.marriott.com/hotels/travel/dpscy-courtyard-bali-nusa-dua-resort

Room Rate

Deluxe Garden View : IDR 1.450.000/night

Deluxe Pool View : IDR 1.650.000/night

Deluxe Premium : IDR 1.850.000/night

Deluxe Pool : IDR 2.050.000/night

5. Santika Siligita Hotel, Nusa Dua

Jl. Pintas Siligita No. 3A, Nusa Dua Bali

Phone number : +62361 8465777

Email : wayanyoni@siligitabali.santika.com

Website : www.santika.com/id/indonesia/nusa-dua/hotel-santika-siligita-nusa-dua-bali

Hotel Terms of Condition:

Each of these hotels determines its own terms of condition. Kindly advised to consult the hotel terms described at the Hotel Reservation Form which can be downloaded from the conference website.

Hotel reservation shall be made by email to to the preferred hotel and carbon copy (CC) to the organizing committee. Please fill in the Hotel Reservation Form and send it to the preferred hotel, as well as CC to **pfsd2017@dpr.go.id** with subject **Hotel Reservation PFSD Bali 2017**

4. TRANSPORTATION

Transportation will be provided on arrival and departure as well as for social functions. Shuttle buses will also be run between the hotels and venue in accordance with the schedules described at the conference program.

To ease the transfer during arrival and departure, each delegation is kindly advised to send flight details at earliest possible time, and make confirmation one day before the departure.



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5. DELEGATE ASSISTANCE

5.1 Language

The working language and documents of the conference is English. In addition, French, Spanish and Arabic simultaneous interpretations are available. One (1) additional booth will be made available to interpreters accompanying delegations in the need of interpretation in their own languages. Allocation will be made on a first-come first-served basis.

5.2 Registration and Hospitality Desk

The Conference Registration and Hospitality Desk will be available in the East Lobby of Bali Nusa Dua Convention Centre, Bali, starting from Tuesday, 5 September 2017 at 14.00 to 18.00. The Desk will open daily during the Conference from 07.30 am to 05.00 pm.

Participants are kindly requested to register as soon as possible after arrival. The desk attendants will issue the ID badges and will deal with enquiries relating to the meetings and other information.

5.3 Meals and Functions

Meals (lunch/dinner/snacks) will be provided for delegates at venues specified in the Program. Delegates wishing to make other meal arrangements will meet the cost themselves.

5.4 Praying Room

Praying room for moslems is available at Kintamani-1 Room located at first floor.

6. VISA REGULATIONS

All delegates are strongly advised to obtain their visas prior to traveling to Indonesia through Indonesian embassies or consulates **with expiration date at least 6 (six) months prior to the date of entry into the territory of Indonesia**. You can find Information on the entry of temporary visitors to the Republic of Indonesia in the Indonesian embassy website as well as at this conference website.

Visa on arrival is given only to countries which are eligible for VOA or for the countries where Indonesia has no diplomatic or consular representation, provided that the persons send a copy of valid passport (a must) at least 4 weeks before the conference.

Please be advised that Visa on Arrival (VOA) is subject to **USD35** fee, payable by cash only on arrival. Should the participants, holders of a diplomatic and official or service



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passports, wish to apply for a Visa on Arrival (VOA), the said fee shall apply and be borne by the respective applicants.

7. GENERAL INFORMATION

7.1 Internet Facilities

Wireless internet facilities are available in the meeting rooms. Office equipment and internet are located at the type pools for delegation.

7.2 Currency Exchange

Indonesia's national currency is Rupiah (Indonesian Rupiah = IDR). The exchange rate normally fluctuates between IDR 13.167 and IDR 13.375 for 1 USD as of April 2017.

Although the Indonesian banks and money changers deal in almost all currencies, it is advisable to bring note or traveler's cheque in the major currencies. All major credit cards (visa, master card, American express) are widely accepted. Transactions at minor shops and traditional markets are available only in Rupiahs.

7.3 Medical Service

First Aid will be provided in the Bali Nusa Dua Convention Centre, Bali during the conference. Other medical care will be at the expenses of the participants. The delegates are personally responsible for any personal insurance against risks.

7.4 Telecommunication

The country code for Indonesia is +62

Local area code for Jakarta is 021 and for Bali 361

Omit the 0 (zero) when dialing with the country code, followed by the phone number: +62 361 + phone number

For international call:

007 + country code + area code + phone number

Telephone services are available in hotels, restaurants and cafes. Pre-paid mobile telephone cards are available at hotels and local cellular shop.

7.5 Climate and Weather

Indonesia has a tropical climate with high humidity. The average temperature is 24 - 31° Celsius or 75 - 87° Fahrenheit.

7.6 Local Time

Indonesia is divided into three time zones:

- Western Indonesian Time (GMT + 7): Sumatera, Jakarta, Java (West, Central and East), West and Central Kalimantan



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- Central Indonesian Time (GMT + 8): Bali, Sulawesi, Lesser Sunda Islands, East and South Kalimantan
- Eastern Indonesian Time (GMT + 9): Maluku Islands, Irian Jaya / Indonesian Papua

7.7 Important Telephone Numbers

Emergency telephone numbers on Jakarta are as follows:

- Ambulance : 118
- Police : 110
- International Airport Jakarta : +62211500138
- International Airport Bali : +62 361 9351011

8. ORGANIZING COMMITTEE CONTACTS

For further information, participants may contact the Secretariat of the Committee for Inter-Parliamentary Cooperation of the Indonesian House of Representatives with the following address:

Organizing Committee

Nusantara III Building, 6th Floor Room 635
MPR/DPR/DPD RI Compound
Jl. Gatot Subroto, Senayan, Jakarta 10270
Indonesia

T/F : +62 21 5715 841 / 835 / 813

Email : pfsd2017@dpr.go.id

Web : <http://ksap.dpr.go.id/pfsd2017>